



Associated Students of Gavilan College
5055 Santa Teresa Blvd. Gilroy, CA 95020
Humanities Building 106
March 1st, 2019 2:30-4:30 pm
Regular Meeting Agenda

1.0 Call to Order

1.1 Meeting called to order at 2:30 p.m.

2.0 Roll Call*

Title and Name	Present	Absent	Late Arrival Time	Excused	Early Departure Time
President: Nolan Golden	X				
Student Trustee: Adam Lopez	X				
Vice President of Activities: Mariam Hernandez	X				
Vice President of Clubs: Brian Franco	X				
Vice President of Finance: Heidi Togliatti	X				
Vice President of Marketing: Victor Lam		X			
Senator of Marketing: Victoria Zuniga					
Advisor: Dr. Blanca Arteaga	X				
Student Life Coordinator: Ryan Shook	X				

3.0 Adoption of the Agenda

3.1 Adoption of **March 1st, 2019** agenda

3.1.1 Motion to approve Trustee Lopez, seconded by VP Togliatti. All approved.

4.0 Adoption of Minutes

4.1 Adoption of **February 8th, 2019** minutes

4.1.1 Motion to approve Trustee Lopez, seconded by VP Hernandez. Unanimous approval.

4.2 Adoption of **February 22nd, 2019** minutes

4.2.1 Motion to approve VP Hernandez, seconded by Trustee Lopez. Unanimous approval. .

5.0 Public Comments

Public comments will be limited to five minutes per speaker and a total of fifteen minutes per topic. There is no discussion allowed during public comments per the California Brown Act.

Dr. Kathleen Rose - (1) Avira Robinson, previous Board of Trustees. Interest in doing a youth leadership conference at Gavilan on August first and second of this summer. 100 students from our District, 30 of which would like to be MESA or TRIO, etc. (2) Accreditation is approaching, BIG CLEAN UP mode - please organize your spaces for the visit the week of March 11-15. The ISER's first few pages discuss the history and story of our campus, this is a great place to begin if you're interested in understanding the message and purpose of the visit. (3) [Measure X website is up and running](#). Bonds are currently being packaged and prepared for sale. Upon selling of the bonds, the San Benito County Campus begins construction. (4) Dr. Rose is receiving the Educator of the Year award from the Morgan Hill Chamber of Commerce at Guglielmo winery in Morgan Hill, begins at 6:00 p.m.-10:00 p.m.

6.0 Reports

Reports will be limited to two minutes per senate member. Should the time limit be reached and there is still information to be shared, please email the ASGC President to distribute any pertinent information at asgcpres@my.gavilan.edu. For additional questions regarding a Senate members report, please wait until the meeting has ended for further discussion.

6.1 ASGC President - currently working on the program for the Symposium. Met with VPs Hernandez, Togliatti and Advisor Arteaga to discuss the Symposium. Food selection has been made and there has been an increase in the number of participants signed up. We are currently looking for volunteers to mentor/guide students on the day of the Symposium from 9:00-3:00. I was unable to attend the Region IV meeting due to personal conflicts. I met with Debbie Klein to strategize for the A&P conference this weekend in which VP Franco and I will be attending in Sacramento on Sunday and Monday. Senator Zuniga has decided to step down until further notice, thus the Senator of Marketing position is now vacant. I am working on developing a survey for Gavilan students that will identify attitudes, obstacles, and interests in student government; hopefully this data will provide next year's Senate with some key insight into why so few students participate in student government on our campus.

6.2 Student Trustee - Tuesday attended Institutional task force meeting - working to minimize adjustments to the budget due to the new funding formula. Task force is now a part of the budget committee. Please have this listed as an agenda item next week. Looking for students to attend hiring committees, specifically the Art and Biology.

6.3 VP of Events - Two leadership symposiums meetings with. Attended Equity meeting, currently working on contacting the most previously hired faculty members to attend an Equity conference at Skyline College. Volunteering for Science Alive this weekend.

6.4 VP of Clubs - Currently have 14 active clubs. LIT society and Ambassadors club are restarting. Club Day is on March 12th and the theme is Candy Land "Gavi-land".

6.5 VP of Finance - During the Health and Safety meeting there will be an active shooter drill in April - students will be notified. Planning for Open Mic. Met with VPs Hernandez, Togliatti and Advisor Arteaga to discuss the Symposium.

6.6 VP of Marketing -

6.7 Senator of Marketing -

6.8 Advisor - Super Saturday will be on May fourth from 9:00-1:00, ASGC should have a table. More ink has been ordered for the card and poster printer. Black History Month events were good. Registration (P1 - April 30th, P2 - May 2nd, P4 - May 10th, P5 - May 13th)

6.9 Student Life Coordinator - Black History Month went well, had 200 students attend but of course College Hour presented to be a problem as students were in scheduled classes. CE ordered about 50 posters, thus more ink was ordered for the poster printer. Please be aware of the paper you are loading in the poster printer, high gloss paper is expensive!

7.0 Action Items

8.0 Discussion Items

8.1 Graduation Planning, Advisor Arteaga (30 mins)

8.1.1 Graduation will be Friday, May 24th at 3:00 p.m. on the Soccer field. The layout has changed. Students will be registering on an EventBrite site in order to walk - site to come. Two parking permits will be given to students, if you are on campus already please park in Lot A. ASGC is responsible for planning the rehearsal and reception. Wade Ellis is looking into alternate parking. Highest GPA in a respective major will carry the major-related sign. Graduation flyer should be developed in later months to notify students about information regarding graduation. Graduation committee will be on Friday the 22nd at 1:00 p.m.

8.1.2 Reception - food last semester was a little under \$2,600 we spent a \$1,020 for the DJ and Photo Booth. VP Franco will look into acquiring sponsorships for the graduation reception. Have this as a returning agenda item for next week. Senate is currently looking for a potential new DJ and Photo Booth. Advisor Arteaga will request a quote from the cafeteria with regards to food. Quotes for the photobooth will be due next week on 3/4. Requisition needs to be submitted by the end of March. Advisor Arteaga will follow up about acquiring volunteers for graduation reception.

8.1.3 Graduation stoles - senate members should develop their own design with the link provided and bring their design to the following senate meeting. Senate will determine which stole to purchase.

8.2 Funding New ASGC Incentives, President Golden (30 mins)

8.2.1 Monthly Gas Card or Bus Voucher, \$25/month

8.2.1.1 \$3,300/year for all 11 VP positions.

8.2.2 Automatic Recipient of ASGC Textbook Scholarship

8.2.2.1 \$2,200/year for all 11 VP positions.

8.2.3 Designated ASGC Parking Spots (lot to be determined)

8.2.3.1 \$275 for one 5 gallon of paint.

8.2.4 Priority Registration (level to be determined)

8.2.5 Senate is allocated 76,000 but budgeted 60,000 for the academic 2018-2019 year.

8.3 Recruitment Initiatives, President Golden (20 mins)

8.3.1 Marketing/in-class visits could begin March 18th. Previous years we have had a sign-up sheet and a short speech in order to be prepared during classroom visits. President Golden can draft a speech for the classroom visits to be presented on 3/8. Senate members should determine which classes to target on their own and give reports as to which classes they will be attending.

8.4 Bulletin Board Updates, VP Togliatti (15 mins)

8.4.1 Senate members shall individually re-organize one bulletin board on campus prior to the accreditation visit on 3/11.

9.0 Communications from the Floor

This time is reserved for Senate members to address any items not on the agenda. Questions are allowed at this time. Each Senate member shall have five minutes to address their fellow peers.

10.0 Adjournment

10.1 Meeting adjourned at 4:13 p.m.

“Accomplishment, integrity, education, and freedom.” - ASGC 2018 Shared Values

In compliance with the American with Disabilities Act, if you need special assistance to access the ASGC Senate room or otherwise participate at this meeting, including auxiliary aids or services, please contact the ASGC office at 408-848-4777. Notification at least 48 hours prior to the meeting will enable the ASGC Senate to make reasonable arrangements to ensure accessibility to the board meeting.

Please help keep Gavilan College a litter-free campus and preserve its park-like setting. Thank you.

<http://www.gavilan.edu/student/asgc/index.php>

Disclaimer: The ASGC reserves the right to suspend the orders of the day if necessary to conduct business.

*All positions are listed on the [ASGC website](#). Only filled positions are shown on the agenda